Accu-Chek Inform II Training Checklist-RN

Operator Name (PRINT)_____________________________ Badge ID#____________

Dept/Unit/School_____________________________ Date__________________

**REAGENT HANDLING**

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knows to store strip vials at room temp with lid on tight.</td>
<td></td>
</tr>
<tr>
<td>Knows strips must be used immediately after removing from vial</td>
<td></td>
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<tr>
<td>Knows open vial stability:</td>
<td></td>
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<tr>
<td>QC solutions: 90 days (write open date/expire date)</td>
<td></td>
</tr>
<tr>
<td>Strips: till expiration printed on vial</td>
<td></td>
</tr>
<tr>
<td>Knows that each vial of strips must have QC tested upon opening</td>
<td></td>
</tr>
<tr>
<td>“QC √” must be written on the vial when it has been performed</td>
<td></td>
</tr>
</tbody>
</table>

**REVIEW RESULTS**

Able to locate results in Review Results

**QUALITY CONTROL**

Knows QC is required every 24 hours
AND when opening a new vial of strips (write QC √ on vial)
AND if a vial has been left open
Performs QC on High and/or Low Solutions. Record results below:

Level 1 (Low) = Level 2 (High) = Patient sample=

**TESTING**

Knows to assess patient suitability for finger stick testing
Uses 11 digit CSN number for patient ID. Scan Armband ONLY
Knows how to use “Emergency ID Bar Code”
Knows to apply sample to the front edge of the strip after it has been inserted into the meter.
Knows that all results with proper patient ID will cross unless “Procedure Error” comment is added to the result.
Knows when to repeat (questionable results, LO, HI)
   Must repeat within 10 minutes to prevent duplicate charges
Knows “HI” is > 600; “LO” is < 10
Knows to add appropriate comments to all repeats
Knows when to order lab draw “Glucose Recheck” (for “HIGH”, questionable)

**ERROR CODES/TROUBLESHOOTING**

Knows meter must be stored on base unit/recharger
Knows meter must be disinfected with Sani-Cloth Bleach Germicidal wipes after each use
Able to locate procedure “Roche Accu-Chek Inform II Glucose Meter” and aware of contents.
On-line Operators Manual for detailed instructions and troubleshooting
Knows to hold power button for 20 sec as a first step in troubleshooting
Knows battery icon must be displayed when meter is on recharger for recharging to occur

**EMPLOYEE:** I have been trained and am able to perform the tasks described in this checklist.

Signature: _______________________________ Date: ________________

**TRAINER:** This employee is trained and able to perform the tasks described in this checklist without supervision.

Signature: _______________________________ Date: ________________

Please fax to Point of Care at 83668
Accu-Chek Inform II QUIZ-RN

Operator Name (PRINT)______________________________Badge ID#____________

Dept/Unit/Location______________________________Date____________________

1. What product should be used for cleaning and disinfecting the Inform ll?
   a. Sani-Cloth Germicidal Wipe
   b. Alcohol
   c. Soap and water
   d. Sani-Cloth Bleach Germicidal Wipe

2. When is it necessary to run Quality Control Solutions?
   a. Every 24 hours of patient testing
   b. Before each patient test
   c. When opening a vial of strips for the first time
   d. If a vial of strips was left open
   e. All of the above
   f. A, C and D are correct

3. Why is it necessary to store the meter in its recharging cradle (base unit)?
   a. So everyone on the floor will be able to find it
   b. To keep the rechargeable battery charged
   c. It’s not necessary. It’s OK to store it in its tote.
   d. So QC won’t be required so often.

4. How can you be sure the meter is charging when it is sitting in its recharging/base unit?
   a. If it’s sitting in the recharging/base unit, it must be charging
   b. The screen is black
   c. The meter displays a green battery icon.
   d. The meter displays a red or yellow battery icon.
   e. Both c and d are correct

5. Where on the test strip should the sample be applied?
   a. Apply the sample to the top of the yellow dosing area after strip is inserted into the meter.
   b. Apply the sample to the front edge of the yellow dosing area and then insert into meter
   c. Apply the sample to the front edge of the yellow dosing area after the strip is inserted into the meter.
   d. Apply the sample to the top of the yellow dosing area and then insert into meter.
6. All of the following statements are true EXCEPT:
   a. The cap on the strips vial must always be closed
   b. Strips that are stored outside the vial may be used as long as they look OK
   c. Strips must never be left outside the vial
   d. Strips must be used prior to the manufacturer’s expiration date printed on the vial

7. How do you know that the vial of strips you are using has had QC testing done?
   a. Because it has “QC √” written on it
   b. Because it is in the tote
   c. Because it has not reached the manufacturer’s expiration date yet
   d. Because the lid is not on tight

8. Where can troubleshooting and error code information be found:
   a. In the PolicyStat procedure “Roche Accu-Chek Inform ll Glucose Meter”
   b. In the on-line Operator’s Manual located on the Lab POC web page
   c. Both a and b are correct

9. After removing the meter from its docking station, the screen is frozen. What can you do to reset the meter so that you can use it?
   b. Press and hold the power button for 20 seconds to reset it.
   c. Call the Point of Care Coordinator for instructions.
   d. Shake it gently.

10. How often must the meter be disinfected?
    a. After daily QC is tested
    b. When a critical result is obtained
    c. After each patient test
    d. At the end of the shift

11. Which of the following statements are true regarding use of EMERGENCY barcodes?
    a. Result must be documented in patient’s chart
    b. Point of Care must be notified that the barcode was used and who the patient was
    c. The barcode is located in the meter tote’s lid
    d. The barcode is for use when the patient has an unscannable armband.
    e. All of the above

12. When repeating a test, the repeat should be performed within 10 minutes because:
    a. That’s how long the meter will stay on after the first test
    b. That’s how duplicate charges are prevented
    c. That’s how long the meter will stay calibrated
    d. Then you won’t have to rescan the patient’s armband

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13. What should you do when you get a result that reads “HI”?
   a. Ask the patient to test himself on his own glucometer
   b. Immediately give insulin
   c. Repeat the test within 10 minutes on the meter to be sure it’s not an error, then order a lab glucose ("Glucose recheck")
   d. Use the EMERGENCY barcode and call Point of Care

14. All patient results will cross the interface into EPIC and appear in the patient’s record. What comment can be attached to a result to prevent a result from crossing into EPIC?
   a. “Procedure Err”
   b. “Will repeat”
   c. “Questionable Result”
   d. “Pt Symptomatic”

15. When should venipuncture or line draws be used for testing on the meter instead of finger stick samples?
   a. When a patient is receiving intravenous ascorbic acid.
   b. When a patient has triglycerides >1800 mg/dl
   c. When a patient has severely impaired peripheral circulation
   d. When a patient’s hematocrit is <10% or >65%

16. When is it necessary to have the glucose tested in the main lab instead of the Accuchek Inform II glucose meter?
   a. When a patient is receiving intravenous ascorbic acid.
   b. When a patient has triglycerides >1800 mg/dl
   c. When a patient’s hematocrit is <10% or >65%
   d. All of the above.