

Pre-Arrival Orientation Checklist – Nursing ONLY

Your Name: _____

Agency or School Name: _____

Review General Topics

✓ Complete

- Code of Conduct
- Appearance Policy
- Cultural Diversity
- Annual Safety Presentation
- Patient Safety
- Infectious Disease Control
- Pain Management

Print, Review, and Sign Required Forms

✓ Complete

- Signed Non-Employee Confidentiality form
- Signed Code of Conduct Acknowledgement form
- Signed Acceptable Use Agreement form

For Nursing Contract Personnel Only

✓ Complete

- Received Stafferlink Log In and Password Information
- Sent signed required forms to the hiring agency 1 week prior to start date

I, _____, have received, read and understand the contents of the **information I received above**. I have read and understand the contents of the material provided. I understand that I am responsible for abiding by Providence Regional Medical Center Everett policies in relation with this material and my student experience. By my signature below, I acknowledge, understand, accept and agree to comply with the information contained in the forms provided to me.

Signature

Print Name: _____

Date: _____